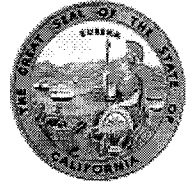




SANDRA SHEWRY
Director

State of California—Health and Human Services Agency
Department of Health Services



ARNOLD SCHWARZENEGGER
Governor

March 22, 2005

**TO: MATERNAL, CHILD AND ADOLESCENT HEALTH (MCAH) DIRECTORS
BLACK INFANT HEALTH (BIH) COORDINATORS**

**SUBJECT: BIH PROGRAM DATA
PROGRAM POLICY ALERT #2004/2005-06**

As described in the letter sent December 27, 2004, BIH program sites are to continue using existing data collection tools and enter data into the current data system until a new data contractor is established. Data collection forms are available on the MCAH website (<http://www.mch.dhs.ca.gov/programs/bihp/>).

During this interim period, sites are to print and mail to the MCAH Branch/Office of Family Planning the following local data reports that are included as part of the BIH data system:

- Outreach Status Report
- Demographic Report
- Current Pregnancy Report
- Current Pregnancy Report—Frequency of Current Pregnancy Problems
- Referral Summary Report
- Referral Results Report
- Pregnancy Outcome Report—Singleton Births
- Pregnancy Outcome Report—Multiple Births
- Index Infant Follow-Up Report
- Breastfeeding Initiation Report
- Breastfeeding Six-Month Follow-Up Report
- Breastfeeding Twelve-Month Follow-Up Report
- Case Closure Report
- Caseload During a Specified Time Period Report
- Trimester of Enrollment and Trimester of Prenatal Care Initiation Report
- Immunization Status Report – Client Served During a Specified Period
- Client Retention Through Delivery Report
- Client Retention Through One Year Postpartum Report

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These reports are to be generated and mailed to the MCAH Branch on a quarterly basis. During this first mailing of reports, sites should generate reports for two separate time periods:

- January 1, 2004 to December 31, 2004
- January 1, 2005 to March 31, 2005.

The due date for submitting these reports is **April 30, 2005**. Questions regarding the generation of local reports should be directed to Bill Gordon at (916) 650-0405 (bgordon@dhs.ca.gov). Reports should be mailed to Mr. Gordon at:

Maternal, Child and Adolescent Health Branch/Office of Family Planning
1615 Capitol Avenue, MS 8304
P.O. Box 997420
Sacramento, CA 95899-7420

Thank you for your continued efforts in improving the health of African American women and children.



Susann J. Steinberg, M.D., Chief
Maternal, Child and Adolescent Health/Office of Family Planning Branch

cc: Amy Krawiec, M.D., Acting Chief
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